

**Course: BA (Hons). Semester-IV LOCF**  
**Subject: SEC-Research Methodology-HS41**

**Minutes of the Meeting**

The following teachers attended the course meeting held on 03.01.2022 at 3.00 pm via online mode:

1. Abhinav Parashar, Sri Aurobindo College(Evening)
2. Akanksha Aggarwal, JMC
3. Annabattula Vijaykumar, Ramjas College
4. Brahma Reddy D, Sri Venkateswara College
5. DAppala Naidu, ARSD College
6. Divya Singh, St.Stephen's College
7. Indu Choudhary, Kalindi College
8. Iti Tomar, SPM College
9. Mansi Sachdeva
10. Prabhajot Kaur, Indraprastha College for Women
11. Ritika Garg, Deshbandhu College
12. Sonam Gupta, Hansraj College
13. Divya Guliyani, SGGSCC
14. Swati Yadav, Bhagini Nivedita College
15. Sushma Aggarwal, LBC
16. Ankur Bhatnagar, Satyawati College
17. Richika R, SPM College
18. Ravinder Ram, Satyawati College
19. Gagan Swamy

In the meeting matters related to internal assessment and reading list were discussed at length. It was decided and resolved that internal assessment will comprise of assignment/test (10 marks) and a research project (15 marks).

A sub-committee was formed to look into the task of revision of readings for the course with the following members:

- Bir Singh, DCAC.  
Dr Brahma Reddy, Sri Venkateshwara College  
Indu Choudhary, Kalindi College  
Divya Guliyani, SGGSCC  
Ankur Bhatnagar, Satyawati College

The sub-committee held its two online meetings on 05/01/2022 at 4 pm and 10/1/2022 at 2:30 pm respectively.

The recommendations of the sub-committee are as follows:

- A. Booth and Williams (2003), the first reference in the additional list may be incorporated as an essential reading in future.
- B. Students must be encouraged to read good student journals such as Social Scientist, Ramjas Economic Review, among others that the teachers may deem appropriate.
- C. In terms of sequencing of the SEC courses-REM ( which is currently offered in Sem IV) and Data Analysis (which is currently offered in Sem III), it is suggested that the REM course must precede the Data Analysis course for better research skill and learning outcomes for the students.
- D. It is suggested that the additional reading list recommended for teachers to be expanded to include Saluja, M R (2017): *Measuring India: The Nation's Statistical System*, OUP

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## **Syllabus**

### **Unit 1**

Data types and sources: Qualitative and quantitative data, measurement and scales;  
secondary sources of data and institutions

### **Unit 2**

Sample questionnaires: Measurement and scales; questionnaires

### **Unit 3**

Sample type and size: Simple random sampling; cluster sampling; stratified sampling  
and its complications; Determining an appropriate size

### **Unit 4**

Errors in surveys: Misunderstanding of questions and answers; problem of nonresponse

### **Unit 5**

Processing of survey data: Cleaning of data and its coding

## **Unit 6**

Ethics and scientific integrity: Standards of conduct, privacy in data

### **Reading List ( suggested)**

#### ***Essential Readings:***

1. Cochran, W. (2008). *Sampling techniques, 3rd ed.* Wiley.
2. Flick, U. (2012). *Introducing research methodology: A beginner's guide to doing a research project.* Sage Publications.
3. Kumar, R. (2014). *Research methodology: A step by step guide for beginners, Sage Publication, 4<sup>th</sup> Edition*

#### ***Additional Readings for teachers***

1. Bailey,S(2003): *Academic Writing:A practical Guide for Students, Routlege Falmer, New York(free pdf. Available online)*
2. Saluja,MR(2017): *Measuring India: The Nation's Statistical System, OUP*
3. Booth W, Colomb G,Williams,J (2003): *The Craft of Research, Chicago Press, 2<sup>nd</sup> Press(free pdf. Available online)*